

# REPUBLIC MEDIA

<b>Job Title</b>	Management Accountant	<b>Line Manager(s)</b>	Finance Director
<b>Package</b>	Excellent salary DOE, plus contributory pension and other benefits		
<b>Department</b>	Finance		
<b>Location</b>	Manchester		
<b>Hours</b>	37.5 per week	<b>Permanent or Fixed Term</b>	Permanent (6-month probationary period)

As Management Accountant at Republic of Media you will play a proactive part in keeping one of the UK's most vibrant and innovative media agencies running smoothly and efficiently, working closely with the Finance Director and senior management.

## Experience & knowledge required

- At least three years experience in an appropriate financial support position
- Experience of working with Mediaocean systems (DDS)
- Experience in preparation of monthly management accounts and reports (subsidiary companies and consolidation)
- Balance sheet and bank reconciliations
- Month end processes
- In depth knowledge of Excel
- Preparation and MTD submission of monthly VAT returns

## Communication abilities expected

- Accurate written and verbal communication is essential
- Ability to communicate with colleagues and clients in a friendly, clear and effective manner
- Ability to build relationships internally and externally
- An absolute team player, comfortable working with internal and external stakeholders

## General

- Highly driven and career minded
- Excellent numeracy and strong attention to detail
- Comfortable working as part of a small finance team in a dynamic, fast paced environment, often self-sufficiently

## Who are Republic of Media?

We're Freethinkers – working with clients to deliver media effectiveness and manage transformation. Born in the digital age, we are the fastest growing media agency in the UK, with offices in both Manchester and Edinburgh. As a media agency with an emphasis on being truly independent, we specialise in communication planning, media buying, brand building, digital media and innovation. We guarantee a competitive salary, plus the challenge and excitement of joining a rapidly emerging agency.

## **COVID-19**

Due to the current global pandemic we are working both remotely and, when permitted, from our regularly sanitised COVID-19 compliant offices. As a team of dynamic practitioners, we have set ourselves up to work efficiently from home providing daily contact with team members. We speak openly and honestly to our team about their personal circumstances during the current pandemic. The ideal candidate would be able to work from our office in Manchester and from home.

An IPA (Institute of Practitioners in Advertising) member agency, we have been trading for over 9 years and are one of the fastest growing media agencies in the UK. We offer support in personal and professional development to enable you to build a successful career, a competitive salary, plus the challenge and excitement of joining an ambitious, fast growing agency.

Closing date for applications: Sunday 14th March 2021

**Apply by sending a CV with covering letter and salary expectation to [hughm@republicofmedia.co.uk](mailto:hughm@republicofmedia.co.uk)**